



**HEADQUARTERS**  
CIVIL AIR PATROL CONNECTICUT WING  
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**CTWG STAFF CALL  
MINUTES  
October 20, 2004**

Attendance:

WING COMMANDER  
CHIEF OF STAFF  
STATE DIRECTOR  
CTWG SAFETY OFFICER  
AIRCRAFT MAINTENANCE OFFICER  
DIR CADET PROGRAMS, DIR DDR/DIR PROF DEV  
CADET PROGRAM ASSISTANT  
ADMINISTRATIVE/PERSONNEL  
DIRECTOR OF COMMUNICATIONS  
COMMUNICATIONS LICENSING OFFICER  
GROUND OPERATIONS OFFICER  
FLYING SAFETY OFFICER  
EMERGENCY SERVICES OFFICER (ADY)  
DIRECTOR OF OPERATIONS  
ASST. DIR. OF OPERATIONS  
OPERATIONS TRAINING OFFICER  
STAN/EVAL OFFICER  
DIRECTOR OF AEROSPACE EDUCATION  
INTERNAL AEROSPACE OFFICER  
PROFESSIONAL DEVELOPMENT OFFICER  
CHAPLAIN  
INSPECTOR GENERAL  
SUPPLY/TRANSPORTATION/REAL ESTATE OFFICER  
DIRECTOR OF INFO.MGMT/COMM. ASST.  
INFORMATION MANAGEMENT ASSISTANT  
ASST ADMIN. OFFICER  
COUNTER NARCOTICS OFFICER

COL. PALMER  
LTC ROWEN  
LTC ISABELLE  
LTC STIDSEN  
CAPT J. KELLING  
MAJ MARTEKA  
2LT LESLIE  
LTC HUCHKO (EX)  
MAJ VALLEAU  
CAPT C. KELLING  
LT SLEDGE (NP)  
CAPT LE BOEUF (NP)  
COL. STURGES  
LTC MYLCHREEST  
COL. HERBERT (NP)  
CAPT SHAPIRO  
MAJ CATES (NP)  
CAPT OESTREICHER (NP)  
LT ABBATE (NP)  
LT PIENKOSZ (NP)  
CAPT SAGENDORF (EX)  
LT HALEY (NP)  
LTC BRIGNOLA (NP)  
MAJ WROBEL  
CAPT SCHINITIS  
LT JULIE BAILEY  
SM KUBISH

(REP) Representative, (NP) Not Present, (EX) Excused

Meeting was called to order at 1936L by LTC Rowen.

**COLONEL PALMER**

- Remember that children have a tendency to jump through the piles – please be aware.
- The squadron commander of 399<sup>th</sup> has resigned – the new commander is Lt Boffardi.
- The squadron commander for Northwest Hills has resigned – there is no replacement for him as yet. It is pending and until you hear it from me, everything is a rumor. I have not made a decision on that.
- The third and final, Major Donald Osborn has resigned and has taken a 6-month leave of absence. There is no replacement.
- Congratulations to LTC Cassella on his promotion.

- I have a new work number. Yes, I work for the same company but now work in Bristol at the new store. 860-585-3375. The Chief has already put that in the roster. If you call there, you may get another employee. Leave a message and I will call you back.
- The Color Guard Competition got cancelled due to the fact that we had one competitor. I will not have a competition from now on with just one or two competitors. It's not fair to the cadets or to the judges who put the whole thing together. Major Marteka and his crew were out their campaigning for next year.
- The Cadet Ball went well. My knee will attest to that with dancing. For some odd reason the cadets want me to dance.
- PLBs are out now. There is now a form to fill out for this. We did this in the old days. There is no test frequency for them. More information will come out. I will put a letter in your box about this.
- Colonel Sturges – do many people have to retake the 116 test? (Sturges - I am watching the list and will remind people.)
- DDR – Where are we – what is the status. (Marteka – report back on my desk.
- Wing Conference – (Wrobel – 29-30 April 2005 at the Holiday Inn where we have had it the last couple years. I need to remind you about your invitations. ) (Bailey-I have a copy of the revised contract.)
- I decided to walk away from my computer and in doing that I lost everything, and when I say everything. The major thing was my e-mails. If you forwarded or sent me an e-mail before last Sunday, it got lost. Capt Schinitis tried saving the information, but it didn't work.
- OTE – If you can support, please do. When I tasked Colonel Sturges with this and told him that does not rely on RI that they are going to lead this. Past experience has taught me that at the last hour it comes to us. Colonel Sturges has taken this to heart and he and Major Shapiro have done a good job on this.
- CI – It's an important step for us. I'm expecting you to do your best. We have had a short time to recover – we had a SAV that brought out interesting and challenges. The CI will do the same thing except it weighs heavier on us. Response time to the findings – yes there will be. We have a very quick turn around on those findings. NER and all their CI's – there are no outstanding findings so far. Use this as a learning experience. It will only make us better. When these two evaluations are over, that puts us into the holidays and the year is winding down.
- Those who enjoy Halloween – ground teams be aware that Halloween is famous for producing at least one if now two missions. Thanksgiving is another one and so is Christmas. They are famous for missions so we cannot drop our guard.
- I received a note from the General congratulating me on my first year. We have been together as a team – we can only keep going forward. We have to take what we did in the past, utilize it for our own benefit and move on. We work as a team and we will be good. Don't forget the squadrons, because without the squadrons there is no reason for us to be here Wednesday nights so support them. They have an activity going on go say hi – if there is a Mitchell and we are notified, and you have the ability to go and enjoy it, please do it. Keep up the good work and we will get through these two evaluations.

#### **LTC ROWEN**

- Aircraft rotation list has been completed. I was going to issue but need to discuss with Wing Commander before I actually issue it. Once he approves, will issue it.
- The roster has been sent to everyone. The changes are in red. Does it make a difference in red? (Response was yes)
- FRO list is being maintained by Lt Dill. He is going to try to issue it monthly. If you find your name missing, make sure you took the on-line test. There needs to be re-familiarization training by the FRO. I will pass the same thing on to all pilots.
- Seventeen days till the CI. You should have gotten the schedule from the Air Force. If there is a problem with the schedule and you don't tell me that you need to change in the next seven days, you will live with this schedule. I am not going to cover your section. I don't know enough about your section. We don't expect perfection. Try to have your sections up okay. We will do the best we can and then we will deal with it afterwards.

- Colonel Huchko is excused – she is taking classes Wednesdays – she comes on Saturdays like at 0 dark thirty and stays until the sun goes down so she is doing a ton of work. (Sturges – She’s called me on Sunday nights for stuff.)
- Wanted to point out that we handed the paperwork for SM Kubish for CN. We are hoping to resurrect that program again and start flying missions again to start bringing more money back in.

#### **LTC STIDSEN**

- Fall – racking leaves – after several hours of racking, the next day you will feel muscles that you never used before. You can use leaf blowers. Try not to overexert. Do a section at a time and not it all. Burning leaves can be dangerous – wind can come up – spread flames. Leaves can be slippery when wet – don’t brake suddenly. Watch braking when snow comes – it can be slippery.
- With flying-because of wet weather, pilots be sure to check for excess water in the fuel.

#### **MAJOR WROBEL**

- CISM – training this weekend went well. Eleven students from CT and the rest were from other states. If anyone is interested in attending one, PA is doing one in December.
- IT – nothing

#### **LT LESLIE**

- Historian – Did come across a bit of historical significance that relates to HQ. I found a guest book for an open house 19 October 1980. Next year will be 25<sup>th</sup> anniversary of our establishment.

#### **MAJOR MARTEKA**

- Have visited two squadrons – Danielson and C. K. Hamilton. Talked to the Director at the squadrons. Reemphasized the special activities procedure for registering for National activities. If they have any problems, please contact me.
- CAC – we had a meeting. My Chairman and I had a chance to talk to myself and Colonel Palmer about the CAC. Minutes will be coming out by e-mail. Will post information on web site also.
- Cadet Ball – 99 cadets and 13 seniors attended. Already checking into a hotel for next year. Checking also into the day it is held.
- CI – I will be available on Sunday.
- Sent out a message to commanders about the Red Ribbon program.

#### **MAJOR SHAPIRO**

- OTE will be held next Friday and Saturday. Have been busy with tasking, etc. Looking forward to Saturday. Anyone interested should contact Colonel Sturges who will be handling the command for trainees.
- The PLBs will be handled through OEM so we won’t be called from AFRCC on that. We will be getting calls from OEM. That is in the MOU that is waiting for signature.

#### **CAPT J. KELLING**

- The CISM course was incredible. Very good course. Tough, but good. Sherri and Dan did an outstanding job setting up the course. Could we send a note to the hospital for use of their facilities. Can we make Sherri an honorary member of CTWG?
- All flight instruction will require an approved citizenship, picture ID. This affects CAP Form 5s. \$10,000 fine for violations. (Valleau-If you are a flight instructor working for a school, all records need to be kept. If the school folds, you need to have records.)
- Cooler weather - keep the gas as lean as you can, keep the engines running.
- 998 is in Groton – the rest are in Hartford.
- It looks like we will have three aircraft for the OTE.

#### **MAJOR VALLEAU**

- Have applied for six repeater equipment – disappointed in project - Maxwell has asked us to resubmit and redo the paperwork. Spoke with Region and this will be done. If this goes through we will be getting six repeaters. Hope to get this project done by end of next week.

- I will be asking Finance Committee to put aside a block of money to put aside for repeater money. Money will come back after we spend it up front.
- Repeaters that currently networked – now tied to the State Police band and can be picked up by any of the state police. Working fantastic. Planning to give a demo to Air Force when CI comes up.
- Thanks to Chris for taking over for me for a few weeks.

#### **COLONEL STURGES**

- Want to turn around the activity of training in emergency services in CTWG. At this point there will be five units as ground teams and two other units at mission base. Have been assured that there will be targets for every ground team we send out. We are working in conjunction with RI. If they don't use us first, we will have activities in ground team training.
- Mission base will be at Stratford, CT. We really don't have any ICs in this wing. Lt Sledge is going to work with me at Stratford to do training. Since this is OTE, we are going to do training.
- I have been out visiting squadrons. There are a lot of capabilities out there. I have visited Meriden, Danbury and Stratford.
- Have worked with the squadrons on MIMMS. It is still working. If you do it the right way, it works. If you try to shortcut it, it doesn't work. When you get your stuff done, get it into MIMMS. There have been some changes to relieve pressure off squadron commanders. Cadets have been having a terrible time getting their qualifications is because they need to get signed off on their Curry. The same thing with National tests.

#### **LTC MYLCHREEST**

- Glad I am back from my trip.

#### **LTC CASSELLA**

- The Wing should have a plan to get a couple airplanes for the OTE in case our planes are down. Will meet with the Wing CC. The tasking should be done by Tuesday. It looks like RI is dropping the ball already.
- Contact for CT will be Colonel Sturges.
- (Sturges – we will be at Bridgeport Friday night.) The Air Force will be looking for hotels in the area. If there are changes, let me know right away. You and I can sit down and discuss this after the meeting.

#### **CAPT C. KELLING**

- In the absence of Major Valleau, I held an unannounced communication exercise. One squadron participated.

Meeting adjourned at 2040L.

Respectfully submitted:

//signed//

Cassandra Huchko, LTC, CAP  
DA/DP